

## EDITORIAL SUBMISSION GUIDELINES

At Green Living magazine, we appreciate scholars, professionals, expert opinions and knowledgeable minds that can contribute to our audience's reading experience. If you are interested in submitting a story for an issue in our publication, here are some general guidelines you can follow to optimize both your writing and submission process.

- **Browse the Green Living Media Kit.** Inside you will find our mission and demographic information about our audience. With this knowledge, you can better tailor your article for the appropriate target audience, ultimately resulting in a more effecting and engaging article. The media kit also provides a *tentative* editorial calendar including the theme of each month's magazine.
- **Provide a headline and author bio for your article.** Include a brief author bio noting credentials at the end of the story. A website for more information may also be included if applicable. Also include writer's phone number and other contact information of sources for fact checking.
- **Formatting.** When submitting your article, please format the article single space, left justification. No additional text treatment (caps, bold, ital, specialized fonts etc.) is necessary.
- **Article length.** Guest articles reach up to 500 words, with less words being preferable. Accompanying high-resolution artwork is appreciated with proper permission for usage and credit given. Feature articles reach up to 800 words but must be preliminarily approved by the editor prior to submission.
- **All articles being submitted to Green Living must be original.** This means that your work must be authentic and specifically written for Green Living magazine. Previously written articles that were featured in other forms of media (another magazine, a blog, a website, etc.) will not be published. Collages of various writing (plagiarism) are also not permitted.
- **Promotion.** Self-promotion or business promotion, either the writer's or others, is not permitted. Businesses may be referenced and business owners used as sources for their expertise but any stories that read as advertisements, self-serving, or factually questionable will not be considered. Personal relationships with sources should be disclosed to the editor.
- **Green Living reserves the right to edit your article.** This includes length, style, content, etc.
- **Submission does not guarantee publication.** Articles may be held for a variety of reasons including space and theme considerations. Consult directly with the editor to determine status of your submission.
- **Compensation.** Green Living does not monetarily compensate for published submissions at this time. Articles and accompanying images written for and published by Green Living become the property of Green Living and may be reprinted in part or entirety in a variety of print and/or digital media.